

# Vacant house release form



Complete this form and drop it off at Fanwood Police headquarters, 75 North Martine Avenue, during regular business hours. Please print clearly when filling out the form.

I, \_\_\_\_\_, request the Fanwood Police Department perform a security check of my residence while I am away. I acknowledge these checks will be performed on a random basis as circumstances permit and may be limited to visual observation of the premises during extra motorized patrol.

I hereby release the Borough of Fanwood, the Fanwood Police Department and their employees of any liability resulting from any claims arising from the performance of such duties including any natural disaster, criminal activity or civil action incidental to performing this service.

Date leaving: \_\_\_\_\_ Date returning: \_\_\_\_\_

Address: \_\_\_\_\_

Lights left on? (detail): \_\_\_\_\_

Alarm system? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Vehicles left in the driveway while you are away? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

In case of an emergency, contact me at (phone number): \_\_\_\_\_

Key holder: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Anyone, other than the keyholder, entering the house during your absence? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, list name, address and phone number on the back of the form.

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_